2017 IACC Conference – Registration Instructions

Like last year, AWC is handling our registration process, so we've included some tips that should help you navigate the process. It's very similar to last year but we hope that this extra information will assist you in getting properly registered.

When you hit this link: http://www.awcnet.org/TrainingEducation/Calendar/IACCregistration.aspx you'll be taken to an AWC page. You should see:

IACC Registration
Click here to register

Once you 'click here to register,' you will be prompted to either put in your AWC user name and password, or to create a new user profile if you're not already in the AWC system. If you did this last year, but don't recall your password, just follow the prompts to retrieve your username and set a new password.

If creating a username/password, you must select your 'organization' from a drop-down box. This is already populated with all cities, towns, most state agencies, etc., but does not have all districts, private companies, and others in it. If your organization does not show up in the dropdown box, you must send AWC staff an e-mail and ask that your 'organization' be added. Send an email to awctechsupport@awcnet.org   to get this process started.

At this point, you can continue with the registration process. **One additional point** is that if you pay with a credit card, your billing address for the card **must** match your address in the registration process. If it does not, add a new address that matches, otherwise your payment will be declined. You also have the option to ask for invoice billing.

Will I receive a confirmation of my registration? If you register on-line, confirmation of registration can be printed (by you) or you may email it to your email account. The confirmation will be sent to the email address shown in the registration section.

Just know that AWC staff is committed to helping you with any outstanding issues….just call or email if you have registration issues.

AWC Registration
360-753-4137
Registration@awcnet.org

Scholarships. If you are requesting a scholarship, you must enter one of the following codes during the registration process:
- AWC Small City Scholarship: ICSCS
- RMSA Scholarship: ICRMSA
- IACC Scholarship: Please contact Janice Roderick at Janice.roderick@wa.usda.gov or 360-704-7739 to request an IACC scholarship.